

sim (selective international management)

王隆 (上海) 商务咨询有限公司

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Position: Accountant 会计
Location: Shanghai downtown
Experience: 2 year general ledger accountant / accounting experience with foreign company, experience in the consulting company is plus
Education: college or above
Origin: PRC
Languages: Mandarin, English

JOB RESPONSIBILITIES

- To provide accountant counsel in support of various projects executed by sim, including but not limited to:
- Support the customer to implement accounting, reporting and controlling system in order to meet requirements from customers and comply with PRC regulations.
- Coach the cashier for daily accounting practices and preparation of various reporting
- Act as interface between the China company and the investing company for finance/tax/accounting issues and troubleshooting
- Provide solutions to improve accuracy of accounting and data collection practices with recommendation
- External audits assistant
- Ensure surveillance of the finances and make sure that the China Company is fully legal
- Prepare all the financial reports, such as Budget, Balance Sheet, P&L, cashflow and present it to the top management with proposal.

OTHER REQUIREMENTS

Manners

- Polite, service-oriented, self-respected and respect the others.
- Motivated, enthusiastic and independent.
- Elegant office dress code. No jeans.

Attitude

- Find information and ask for support in case of doubt or difficulty, open minded and team player
- Solution oriented, fully supporting, positive & strictly confidential
- Striving to constantly improvement

Personal Qualities

- Honest, Loyal to company, Pay attention to details, patient and good interaction with people, multitasking

QUALIFICATIONS

Education

- Bachelor degree
- College graduated or above.
- English level: CET-4 or above

WORKING EXPERIENCE

- Working experience in international companies is preferred.
- Experience in general ledger accountant
- experience in the consulting company is plus